



TROUBLESHOOTING

WORK PLACE ISSUES & QUESTIONS

Use these charts and this information when you have problems at work or are looking for work-related information (page 1 of 2).



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RoE, T4s or Payroll Questions

Your Record of Employment, T4s and other payroll-related documents come directly from the employer.

If you have requested these and the employer has refused to provide them, follow the **“Employer Issues”** flowchart.

Questions on Time Off (e.g. vacation time, bereavement, float days)

All of your time off entitlement details are available in your Collective Agreement.

If you are still confused, ask your Steward for help. If you do not know who your Steward is, contact your region’s head office.



Benefits

If you have questions about your benefits, contact the following:

- Ontario**
Global Benefits:
1-800-663-4500
- Ottawa**
Ursula Wright:
1-866-349-4404
uwright@globalben.com
- British Columbia**
Pacific Blue Cross:
1-877-722-2583
- Nova Scotia/
New Brunswick**
Global Benefits:
1-800-663-4500